

WORKforce NETWORK

5600 NE 42nd Ave. (42nd & Killingsworth)
Portland, OR 97218

(503) 943-2000

Saturday Services

9:00 AM to 1:00 PM

Adult Self Directed Computer Lab ~ Room 123

- ✓ Upgrade your computer skills
- ✓ Learn Microsoft Word, Excel, Access and PowerPoint
- ✓ Self-paced tutorial for intermediate Microsoft users
- ✓ Keyboarding Pro tutorial
- ✓ Internet access through Explorer and Netscape

Career Center

- ✓ Look for employment
- ✓ Update your resume
- ✓ Create cover letters
- ✓ Copy machine, fax, computers and phones available
- ✓ Utilize job boards, resource and library to job search

Education ~ Room 110

- ✓ Work on Basic Education skills
- ✓ Complete a G.E.D.
- ✓ Classroom learning and tutoring available
- ✓ No referral needed
- ✓ Free and open to the adult public

Portland Community College Workforce Network is an Equal Opportunity Employer / Program - Auxiliary Aids & Services are available upon request to individuals with Disabilities