



LWIB Policy   
WSI Policy

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New  Revision

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Topic: Setting Priorities for Service

Affected Programs: Adult

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### Purpose

The Workforce Investment Act of 1998 stipulates that in the event that funds allocated to a local area for Adult employment and training activities are limited, priority shall be given to recipients of public assistance and other low-income individuals for intensive services and training services. The Workforce Investment Board of Region 2 has declared that WIA funds are limited in Region 2 because there are not enough funds available to serve the numbers of un- and under-employed people in the Region, and thus priority service should take place when working with WIA Title 1B Adult funds.

### References

WIA Section 134(d)(2)(E) and 134(d)(4)(E). 20 CFR §663.600 through §663.640.

### Policy

The Region 2 Workforce Investment Board has developed this priority of service guideline that reflects the special needs of the local area. This guideline does not outweigh the federal mandate to serve public assistance recipients and other low-income populations, however the Workforce Investment Board of Region 2 has determined that there exists in our local area a sizeable group of individuals that lack economic self-sufficiency.

The priority for service for WIA Adult program participants will be as follows:

1. Public Assistance Recipients and other low-income populations
2. Unemployed Individuals
3. Employed Individuals who earn less than the Self-Sufficiency annual income described below and are, therefore, by definition under-employed

To better serve the total adult population in Region 2, the Workforce Investment Board has determined that underemployed adults and displaced homemakers are eligible for WIA services if their earnings are below an hourly wage rate based upon 80 percent of the Area Median Family Income (assuming a family size of four). This is HUD's eligibility guideline for subsidized housing.

Other eligibility requirements must also be met, including: Over 18 (adults); legal to work; selective service registration; other displaced homemaker requirements; and the additional services are needed to obtain or retain employment leading to a position and a wage that leads to the Region's self-sufficiency standard.

This income guideline will be reviewed and adjusted annually based on HUD guidelines.

### Related Documents

HUD Median Income Guidelines for the most recent year for the Portland MSA, as published by the City of Portland, Bureau of Housing and Community Development